



BRANDON SCHOOL DIVISION

Personnel and Policy Committee

Minutes

Thursday, March 8, 2018 – 3:30 p.m.

Boardroom, Administration Office

Present: J. Murray (Chair), S. Bambridge, L. Ross, M. Sefton (Alternate)
M. Casavant, D. Labossiere

Regrets: B. Switzer

1. CALL TO ORDER

The Personnel and Policy Committee Meeting was called to order at 3:34 p.m. by Committee Chair, Trustee Murray.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The February 13, 2018 Minutes were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A. BOARD POLICY #9 – BOARD AND SUPERINTENDENT/CEO RELATIONSHIP

The Committee reviewed the briefing notes that Dr. Marc Casavant, Superintendent/CEO provided. Dr. Casavant requested clarification of Board Policy #9 – Board and Superintendent/CEO Relationship in regards to the hiring and assignment of the Superintendent/CEO, Secretary-Treasurer, Assistant Superintendent(s), and Assistant Secretary-Treasurer and the Board's role in the hiring process. The Superintendent/CEO provided the Committee with various options regarding the responsibility and authority to decide and act on the hiring of Principals, Vice-Principals and Directors.

The Committee reviewed, discussed and made draft edits to the Board Governance Decision-Making Matrix in Policy #9 – Board and Superintendent/CEO Relationship, regarding hiring authority, which will be brought forward as a Giving of Notice to the March 26, 2018 Board meeting.

Recommendation:

That the Board Governance Decision Making Matrix under Policy #9 be adopted as amended.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A. Sub Committee Reports – The Committee received as information and reviewed the following:

- Job Evaluation Review - NIL
- Support Personnel Labour/Management Committee – NIL
- Teacher Liaison Committee – NIL

6. OPERATIONS INFORMATION

The Committee received as information and discussed the following:

- MSBA – CPI, Unemployment Rate, Regional Trends update.
- MSBA Salary Bulletins regarding:
 - NIL

7. NEXT REGULAR MEETING: Tuesday, May 8, 2018, 3:30 p.m., Boardroom.

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

J. Murray (Chair)

S. Bambridge

L. Ross

M. Sefton (Alternate)